



Redcliffe Red Dragon Boat Club Inc.  
P.O. Box 778, Redcliffe, QLD 4020

## GENERAL MEETING MINUTES

DATE: SATURDAY 19 December 2020 TIME: 10.00 am VENUE: Paddlers' Den

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Meeting opened at 10:00am

### 1. Attendance:

Lyn Stainlay, Jan Booth, Richard Haynes, Natalie Mason, Jocelyn Kellett, Rosetta Lynis, Jill Aplin, Del Martin, Fran Heales, Melanie Roper, Kelly Monds, Bruce Brewster, Bob Rapley, Phil Matthysen, Ann Matthysen, John Braithwaite, Nigel Shapland, Douglas Trott, Shelly Baumann, Mary Henderson, Andrea Coe, Karen Burns, Cherie Robinson, Kate Fagg, Sue Batchelor, Peggy Rapley, Joanne Grant, Karen Wagner, Gill Robinson, Natalie Bliesner, Sonia Anger, Debra Hall, Leanne Flanagan, Laurie Nicholson, Margery Barnes, Paul Hogg, Jenny Shapland, Cheryl Rigby, Tina Van Kuyl, Iciar Argus, Norma Kelly, Charlene Povey

### 2. Apologies:

Barb Flynn, Sue Drinkwater, Rita Beadsmoore, Erlinda May

### 3. Minutes from Previous Meeting

Debra Hall advised Constitution changes agreed at last meeting and which appear in the minutes still appear on revised Constitution. Will be discussed further in meeting. Recorded in Item .6.

Motion: That the Minutes from the General Meeting of 18 July 2020 be accepted as a true and accurate record.

Moved to accept: Ann M

Seconded: Jill A

### 4. Matters Arising from Previous Meeting:

No matter arising from previous meeting.

Moved to accept: Rosetta L

Seconded: Deb H

### 5. Correspondence:

Correspondence In and Out not tabled at meeting. Will be included at next General Meeting scheduled, 2021.

### 6. President's Report – Cheryl Rigby:

Cheryl introduced herself to the new members who attended the meeting. Apologised for not being around very much these last few months, hopefully in the new year she will be able to meet everyone. Great to see everyone has been training and hoping everyone keeps their fitness up over the Christmas break. Regattas are recommencing in the new year so please keep that in mind. Hope everyone has a great Christmas and will see everyone in the new year, which will hopefully be better than this year.

Motion: That the Report be accepted

Moved: Debra H

Seconded: Gill R

## **7. Treasurer's Report – Jenny Shapland:**

Report available for the meeting. Jenny supplied report for July – December period.

Current balances:	Main Account:	\$13,478.98
	Sinking Fund:	\$ 6,728.86
	Nth Chapter	\$ 0.13

Jenny reviewed the income and expenses shown in the P&L. Income less due to lower membership fees this season and first 6 months have higher expenses ie. Insurance. Important to continue to fundraise to increase income for the club.

*Report filed with a copy of these minutes and available on request.*

Motion: That the Report be accepted.

Moved: Debra H      Seconded: Gill R

## **8. Special Resolution – Acceptance of the Constitution – Jenny Shapland:**

As discussed, and agreed at previous General Meetings, changes were made to the club's constitution. The paperwork was filed with the Office of Fair Trading, however the application form and rules on the constitution did not match. This has now been rectified, however before re-lodging the documents the amendments to the rules must be passed by a special resolution of the members.

Confirming the changes where the 3.1 Classes of Members and 8.4 Financial Year.

As previously raised at the beginning of the General Meeting, Debra Hall advised that the revised Constitution still contained 3.c.iii – Other water sports paddlers members are not entitled to vote at general meetings.

*This to be amended to read: 3.c.iii – Other water sports paddlers members are entitled to vote at general meetings.*

It was also pointed out by Debra Hall that in the revised Constitution 6.4.1 – At a general meeting, more than 50% of the number of club members for a quorum.

It was agreed that this number of members at a General Meeting was untenable. Currently the club has 80 members and 40 members would need to attend a General Meeting, it was agreed that this was not feasible. It was agreed to amend back to the previous rule.

*6.4.1 – At a general meeting, more than double the number of Management Committee Members plus 1 will form a quorum.*

Further in the General Meeting whilst discussing membership fees, members queried the definition of Social Paddlers. The purpose; how it was going to be administrated; how training sessions could be organised. It as agreed to delete this class of membership from the Constitution.

Debra Hall referred by to previous minutes regarding the class of Affiliated Club. How were we going to identify affiliated clubs? Jenny confirmed that a new form will be completed and the affiliated clubs need to complete.

Motion: All members agreed to the change to the 6.4.1 as noted above, to amend 3.c.iii as noted above and deletion of Social Paddlers 3.1.1.d.

Motion: Jenny requested that all changes to the Constitution be completed and a Special General Meeting be held via electronic email requesting members to vote on the revised Constitution.

Moved: Jenny S    Seconded: Debra H

## **9.        Membership Fees 2020 – 2021 – Tina Van Kuyl:**

Due to Covid-19, the committee had agreed that no membership fees would be charged from 01<sup>st</sup> July to 31 December 2020. All member paid the reduced DBQ fee of \$45.00 and at this stage we have not received notification from DBQ for additional fees.

The committee has discussed the membership fees payable for the second half of the season 01<sup>st</sup> January to 30<sup>th</sup> June 2021.

Sports	\$65.00
Affiliated Clubs	\$43.00
Other Water Sports	\$43.00
Juniors	\$32.50

Jenny will invoice each member with bank details. Members are requested not to pay via RevolutioniseSport as fees are associated with these transactions. Member in attendance at the meeting are able to pay by the square reader.

Any members who are attending the regatta in January will need to pay membership fees by the 14<sup>th</sup> January.

A number of members queried the reason behind the Social Paddler category. After further discussion, all members were in favour to delete this class of membership (refer to item 8).

## **10.       Team Registrar's report – Iciar Argus**

Over the last five months 25 new members have joined since July. This consists of 8 returning members and 17 new members. Currently we have 80 members. There are 14 men, 66 women.

New members were gained by the usual methods – Come n Try's, people living locally and current member encouraging family or friends to join.

Our first regatta for the season was held on the 01<sup>st</sup> November and 27 members attended. Due to the lack of interest the club did not attend DAGC which was held on the 06<sup>th</sup> December. The first regatta scheduled for 2021 will be held the BRD regatta being held on the 17<sup>th</sup> January. EOI can be registered via RevSport, no later than 07<sup>th</sup> January. In February Broadwater and TeWaka will be holding regattas.

The State Championship will be held on 06<sup>th</sup> – 07<sup>th</sup> March at Kawana Waters. The Nationals will not be held in Perth but Queensland will be holding the National Dragon Boat Festival at Kawana between the 06 – 09<sup>th</sup> of May.

Reminder to pay regatta fees on time. Fees are required before attendance and the club treasurer needs to transfer to the host club prior to the day of the regatta. Just keep in mind that we have a time frame to adhere to.

Reminder to register for training via RevSport on our website.

Iciar, advised that she will not be re-nominating for the role of Team Registrar for the 2021/22 season. If anyone is interested in taking up this role, please see Iciar to discuss.

*Full Report filed with these minutes and available on request.*

Motion: That the Report be accepted.

Moved to: Margery B    Seconded: Norma K

#### **11.     Coach's Report – Charlene Povey**

Attendance at training has been poor, it is understood that Covid could be part of the issue. At times we are struggling to fill two boats. Sessions are hard to organise when some members come to all training and others only come once a week. Remember regattas start next month, States are in March, National festival in May, WA Masters in October and Pan Pac's in November.

The official start back date is the 09<sup>th</sup> January but anyone who is interested, training will recommence on the 04<sup>th</sup> January. Anyone who is thinking of attending the States should come to training on Monday 04<sup>th</sup> January.

Remember to keep your cardio training up over Christmas.

If having problems with training, please see Charlene to discuss.

The club is doing great work with the Come n Try's. Kay and Iciar are going great work.

Extra training session to commence in the new year. Monday will be reintroduced.

Training times:

Monday	-	6.30 on water
Wednesday	-	6.00 on water
Saturday	-	6.30 on water

Debra Hall thanked Charlene for all the work she has done as coach.

Moved: Ann M                      Seconded Gill R

#### **12.     Asset Manager – Gill Robinson**

We are always grateful for any donated items but it would be greatly appreciated if members could see Gilly before leaving anything at the shed. At the moment, we are accumulating more items than we need or have room for. It is becoming hard to keep the asset register up to date, without knowing what has been left at the shed.

Also, if you intend to borrow any equipment, Gilly needs to be informed beforehand.

#### **13.     Maintenance – Paul Hogg**

Paul thanked other members who have helped out with maintenance issues. 'You know who you are', your help is much appreciated.

A whiteboard is now in the administration area, if anyone sees something that needs repairing, etc please write it on the board, so it can be addressed.

#### **14.     Personal Storage – Cheryl Rigby**

The committee discussed the storage of personal watercraft in the shed. A storage rack has been made and it has been agreed that members will be charged a storage fee \$50.00 per annum, per craft. This fee does not apply to Charlene.

Jenny will invoice members directly.

Motion: to charge members a storage fee for storage of personal craft at the shed - \$50 per annum

Motion: Accepted by show of hands

**15. Any Other Business:**

15.1

The previous committee had agreed to present Lyn Stainley with Life Membership. This was delayed to due Covid restrictions. Cheryl presented Lyn with a mantel clock and thanked her for all the time and dedication she has put into the club.

15.2

Committee members will be doing a working bee over the break, moving equipment and hopefully more room will be made within the shed.

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15.3

Strategic and Succession Plans are required for the club. All members are requested to think about this and come back with idea's that will help the club continue to grow. Think about where we will be in five years' time. Email the secretary and the suggestion box will be brought back out.

15.4

An email was received from a member advising that training was too hard and too long. Discussion held around having an A and B boat. This continually arises each year. The B boat stop for longer period between sets. It was decided to leave training as it currently is.

**16. Meeting closed at 11.15 am**

Next Meeting: TBA

CHAIR'S DECLARATION THAT MINUTES ARE A TRUE AND CORRECT RECORD OF THE PROCEEDINGS OF THE MEETING (Following ratification at the next meeting)

**Name (Chair):**

**Signature:**

(May be electronic) .....

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Date: