



REDCLIFFE RED DRAGONS BOAT CLUB Inc.

GENERAL MEETING MINUTES

Saturday 23rd October 2021

Venue: The Paddlers' Den

1. Meeting Opened: 9.32am

2. Attendance: Norma Kelly, Natalie Bliesner, Lisa Dunne, Debra Hall, Shelly Baumann, Margery Barnes, Ann & Phil Matthysen, Steve Evans, Iciar & Simon Argus, Jenny Shapland, John Braithwaite, Cheryl Rigby, Andrea Coe, Cherie Robinson, Paul Hogg, Rita Beadsmore, Kate Fagg, Deb Watson, Gillian Robinson, Rosetta Lynis, Peggy & Bob Rapley, Nita Cox, Kay Roper, Sam Homer.

3. Apologies: Tina Van Kuyl, Sue Drinkwater, Fran Heales, Sue Batchelor, Karen Rolfe, Natalie Mason, Charlene Povey, Mel Voight.

4. Minutes from Previous Meeting and Matters Arising:

Motion: That the members in attendance confirm that the General Meeting Minutes of 19th June 2021 are a true and accurate record.

Vote: Motion Carried

5. Correspondence In & Out - provided to members in advance

Motion: That the members in attendance accept the Correspondence In and Out as presented.

Moved: Debra and Seconded: Margery

Vote: Motion carried

6. Management Committee and Other Reports:

a) President's Remarks - Norma

- i. Welcome to the meeting;
- ii. The Club is waiting receipt of the audited financials so we are unable to hold Annual General Meeting (AGM);
- iii. AGM will be held electronically with member participation via voting paper. Committee will be reconfirmed at this time;
- iv. The new Committee is working well and is following on with Club business as per its predecessor.

b) Treasurer's Report - Lisa

Attached at Appendix 1. Lisa apologised for the discrepancies between the two operating account balances.

Motion: That the members in attendance accept the Treasurer's Report.

Moved: Lisa and Seconded: Jenny.

Vote: Report Accepted

c) Redcliffe Regatta Manager Report - Phil

Attached at Appendix 2.

Iciar suggested that due to Covid Safe Regatta operations fewer volunteers than at our previous regattas may be required. Iciar and Jenny are attending Burleigh Regatta as Officials tomorrow and will observe their volunteer numbers.

Phil said he is still trying to secure an experienced starter.

Motion: That the members in attendance accept the Regatta Manager's Report.

Moved: Phil and Seconded Ann

Vote: Report Accepted.

d) Team Manager's Report - Shelly

Attached at Appendix 3.

Question was put as to why members are not attending regattas?

Shelly felt that it could be a lack of paddler confidence and she encouraged members to "Give it a Go". She suggested that members who were unsure about whether they were regatta ready should speak with the Coaches.

Shelly explained that it was also important that Redcliffe participate at other Clubs' regattas so that those Clubs will reciprocate by attending our regatta.

Iciar spoke about the value of participation in regattas; that experiencing regatta competition has positive impacts on member performance and that it isn't "All about Winning". She also explained that if our teams are short of participants, particularly drummers and sweeps, then DBQ/host Club Organiser can provide assistance.

Motion: That the members in attendance accept the Team Manager's Report.

Moved: T. M. Shelly and Seconded Peggy.

Vote: Report Accepted.

e) Coach's Report - Charlene was unable to attend

Norma asked if anyone would like to raise any issues. NIL response.

It was mentioned that Charlene is seeking paddler feedback to inform a reset of the Coaching program.

f) Fund-raising and Social Events Report - Peggy and Nita

- i. Bunnings BBQ fundraiser - 6th November 2021. Peggy was pleased with the great response from volunteers. She reminded us that we are not allowed to promote the Club via banners or flyers on the tables or on social media as part of Bunnings' Rothwell's Covid Safe rules.
- ii. Biome promotion has finished. Nita reported that the profit was \$20.00 - which was better than nothing.
- iii. Sockable Fundraiser - Promotion emailed to members this week. Nita will leave order forms at the shed and she will bring samples as soon as they arrive. She explained that this is an Australian company; that the Club receives \$1.00 per pair and if the Club's total order is more than \$100.00 additional bonuses are available. Lisa will bring the tap and pay machine next Saturday to encourage member orders. Otherwise order forms to Nita via email and payment via bank transfer to the Club.
- iv. Picnic in the Park Social Event - Peggy felt that this was enjoyed by those who attended; the French cricket was popular and there was loads of food and fun. Parking was a bit of a problem.
- v. Barefoot Bowls Social Event - Peggy has booked for 1pm on Sunday 7th November 2021 at Brighton Bowls Club. It is \$10.00 per person for bowling and karaoke is free. Peggy reported that the food is good; the drinks are cheap and there is NO BYO. She needs numbers asap - and members should contact her directly via her mobile or email.
- vi. Christmas Party Social Event - Saturday 18th December 2021 at the Shed. Peggy advised that this was BYO drinks and BYO plate to share. There will be a Secret Santa - \$10.00 limit - participation voluntary. Peggy will bring her Karaoke machine and will organise some games. Time - TBA.
- vii. Containers for Change Fundraiser - As a convenience, Nita has obtained bags - positioned on the stair rail - to fill with cans and bottles.

Motion: That the members in attendance accept the Fund-raising and Social Events Report.

Moved: Peggy and Nita and Seconded: Jenny

Vote: Report Accepted.

7. General Business:

a) Hervey Bay Training Base/Fraser Coast Red Dragons (FCRD) - Norma

FCRD's application to DBQ to become an independent dragon boat club has been approved with conditions. This is not finalised as yet as FCRD are trying to negotiate these conditions with DBQ.

Nevertheless, Redcliffe's Training Base at Hervey Bay has now closed - with the clubs separating on good terms.

The 14 Hervey Bay paddlers registered as members of Redcliffe will have their fees reimbursed on a pro-rata basis once its independent status has been confirmed.

b) Accreditation and Training

It is usual for the Club to cover member costs for accreditation and training as Officials, Sweeps, Coaches and First Aiders.

Currently 7 members are undertaking First Aid training 6 reaccreditations + 1 new qualification to increase qualified support across training sessions.

The Club is holding off reimbursing member Officials for their 2021/2022 accreditation fees of \$15.00 p.p. as for the 2020/2021 season AusDBF made direct offers of sponsorship to members on presentation of proof of qualification.

c) Moreton Bay Regional Council's Improvement Works Applications (IWA)

- **Kitchenette** - All information provided; still processing through asset capture work flow system.
- **Recoating shed floor** - Grant acquitted; as per Kitchenette above.
- **Solar light** - Completed.
- **The Loft/Mezzanine** - Progress Update provided to members in advance

The 2020/2021 Committee started the IWA process (retrospective) with Council - finding out that approval for the loft would be subject to many conditions in relation to its design, its certification and submission of specific forms completed by qualified specialists. This Committee has started working through the conditions by obtaining a structural engineer's report - which has identified a number of issues. Norma is meeting with a builder on site to discuss possible alterations which could be made to support the loft's compliance.

Norma flagged that the structure may not be able to be altered sufficiently to meet the IWA's conditions and that it would have to be taken down. She is also investigating options for sponsorship to install high quality shelving along the walls. Members will also be canvassed for their ideas relating to space efficiency.

It was agreed that access to the loft should be strictly limited due to ongoing safety concerns.

d) Team Manager Resignation - effective 31st December 2021.

Shelly explained that she may relocate interstate for work in the New Year. She can provide a job description. She advised potential candidates that she manages the role by consistently working at it.

Norma asked if anyone in attendance would like to express an interest in taking on this position. NIL response. Otherwise, the Committee may have to rejig its positions to accommodate the role among its members.

8. Other Business - Norma invited items from members

• "Who's Going" Tab on Redcliffe's RevSport Registration

Ann asked to reinstate this tab. She felt that having access to these lists could encourage more paddlers to attend training and regattas - and the Club may find that the decline in paddlers attending training and regattas could be as a result of feeling disconnected by not knowing who's going. Many members spoke in support of this request.

Committee explained that this tab had been removed due to privacy concerns whereby members could be tracked by non-members using this online tool.

The Committee agreed - as a matter of urgency - to come up with a solution whereby members would be able to access the "Who's Going" tab whilst protecting the privacy of Club members.

- **Training Shirts**

Sam asked what's happening with them? This had been put on hold due to decreased numbers attending training.

- **Earlier start time for Saturday Training.**

Simon asked when were we returning to a 6am start time as mornings are just going to get hotter as Summer arrives.

This is not currently practical as we are doing Sweep Training on Saturdays starting at 5.30am.

It was suggested that members could arrive before 6.30am to get the boats into the water and that warm up start at 6.30am - with the intention that we be on the water before 7am and that we return by 8.30am.

- **New Paddlers**

Ann suggested that it is everyone's responsibility to make new paddlers feel welcome and that we should all look around to make sure that these newer members were being included. Rosetta's efforts as the New Paddler Liaison was a practical first step in supporting new paddlers. 'Paddling Buddies' program is awaiting implementation.

- **Warm Up**

Iciar asked that paddlers at training get started on their warm ups on time rather than wait for a coach to lead it.

- **Assistant Coaches**

Cheryl asked if the Committee had plans for recruiting additional assistant coaches as our current finite pool of resources would not sustain the Club across more than the short term. She felt it was critical that the Committee introduce a proactive qualification program for coaches as well as sweeps.

Rita felt that our sweeps were feeling the pressure of having to be available to attend every training session and regatta. Cheryl explained that the sweeps may also like to paddle but these opportunities were decreasing due to the limited numbers of sweeps.

Some members have expressed a willingness to train as sweeps but they do not want to undertake the requisite regatta participation component to gain their accreditation. Kay suggested that members could sweep after a period of training - under the supervision of an accredited sweep. Rita pointed out that this provides no relief for the sweeps from attending training.

It was agreed that it was a matter of urgency to have 2 or 3 members progress through Sweep training to achieve accreditation - and that there must be a commitment from Coaches to support this ambition by prioritising sweep training during the off season.

9. Next Meeting: TBA

10. Meeting Closed: 11.02am

Appendix 1: Treasurer's Report

Treasurers Report for General Meeting 23-10-2021

Bank Balances	Closing Bal 30-06-2021	Balance at 22-10-2021
Operating Acct 6523	19,495.42	20,986.14
Reserve 7305	7,604.25	7,604.43
Community 9531	13,320.00	2,050.00
Total Bank Balance	40,419.67	30,640.57

Bank Transactions (excl Square fees) - Operating Acct 6523

Opening Balance at 30-06-2021	19,495.42
Row Labels	Total
Expense	(20,044.32)
Affiliation	(100.00)
Boat & Trailer R&M	(671.26)
Bunnings expense	(221.98)
Catering	(31.58)
First Aid Course	(288.00)
Flooring expense	(15,026.00)
Gurney & Blower	(68.00)
Insurance	(1,796.23)
Shed Expenses	(1,117.66)
Subscription	(120.00)
Telephone	(179.96)
Trailer Rego	(231.65)
Website	(192.00)
Income	21,467.34
Come & Try	400.00
Donation	60.00
Grant	11,270.00
Membership	9,043.72
Personal Craft Storage	150.00
Recycling	216.90
Regatta	0.00
Uniforms	326.72
Other	150.00
Key Deposit	150.00
Grand Total	1,573.02
Closing Balance at 22-10-2021	21,068.44

Other Financial Activities

- 1 Flooring Grant has been acquitted
- 2 61 x Full Memberships, 6 x Other Craft Memberships, 1 x Junior Membership paid
- 3 3 x First Aid Course
- 4 Purchased Gurney + Blower \$468 using \$400 gift vouchers

Appendix 2: Redcliffe Regatta Manager's Report

Subject: Club Back-brief

Good morning

BLUF

The **Event** is the Club Regatta on 23 Jan 22, first one for the year, planned along a traditional schedule commencing with a long distance staggered start race of 2000m followed by various 200m races in 10s and 20s, mixed, women's, open and BCS. Hopefully the first race is commenced at 0800 and the last race completed around 1430, 30 minutes to pack up then presentations.

IOT achieve this, I have done the following:

Sub committee – Iciar, Kay, Shelly and Andrea

Generated various documents required such as Expression Of Interest for the other clubs to respond being released to DBQ on Monday, a Risk Assessment, draft race draw, List of volunteers, request for support for DBQ Trailer, second Safety Boat from Manly etc. Senior and experienced BDQ personnel to fill positions such as Chief Marshall etc have been approached and confirmed as has the Announcer.

List of volunteers is on the notice board indicating the various areas or teams where support is required. From the list, a team leader will be appointed, provided a brief of task duties and be required to be contactable and able to attend a meeting (or a rep) leading up the regatta. Ideally the TL will then go about with the necessary preparations including any required purchases, co-ord briefing etc with TMs and any other issue that may arise.

Contacted a number of **venders**, coffee, Ice cream vehicle etc

Concerns

- number of club members or their family members committing their support to the event 35 names against 72 positions
- timing of event, late Jan when majority of families may have gone away and not available to assist in preparing for regatta
- Need a driver to sign for DBQ trailer and return after regatta
- If any one needs to drop, please advise at the earliest time

A final co-ord meeting is planned for 17 Jan 22 for Team Leaders and club committee members

Any questions?

Appendix 3: Team Manager's Report

TEAM MANAGERS NOTES FOR GENERAL MEETING 23.1.2021

Members:

Total 75

FCDB 14 RRD Based 61

New this season – 6 Iris Hall, Mala Woods, Sandra Morris, Charlie Moala
Sandra goes back to Darwin in Dec

Third timers – 2 paddled today (due to register)

5 others have paddled twice before today

Regattas:

Te Waka 26.9.2021 (newsletter)

Upcoming

Manly 24/11/21 – entries close 30.10.2021

- 500m and 2000m racing
- 10 registered so far
- Last regatta of the season
- Support teammates that want to go by registering
- If we don't support their regattas, they won't support ours

SSW 13/11/2021 - RRD paddlers competing

DAGC Christmas on the creek – 12/12/21

RRD 23/1/2022 - Debra's email went out, 33 atm, need around 72 (email Phil)

- Major fundraiser for club, but gets RRD out there

Training

Come N Try's - 27/11/21 and 4/12/2021 – share link on FB and please register to help out

Sweep training - register with Rita, paddlers register to paddle

Xmas Lolly Run – Wednesday 15/12/21

EOI STATES

-

Christmas break

- last session 22/12/21
- First session back 5/1/22

General Business

Casual memberships – pay per paddle?

Revise waiver form to include email address?

REVSport update – working through it

Items to address with DBQ - Kaete Alfonso – Dual Membership

- Wendy Weeks and Tahlia Ha Transfer
- Richard and Clydes DBQ Fees