



## **REDCLIFFE RED DRAGON BOAT CLUB Inc.**

### **GENERAL MEETING MINUTES**

**Saturday 25th June 2022 at The Paddlers' Den**

**1. Meeting Opened: 9.35am**

**2. Attendance:** Norma Kelly, Lisa Dunne, Debra Hall, Peggy Rapley, Gillian Robinson, Iciar Argus, Simon Argus, Rita Beadsmore, Melanie Voigt, Darren Voigt, Charlene Povey, Steve Evans, Phil Matthysen, Ann Matthysen, Margery Barnes, Sue Drinkwater, Sue Batchelor, Sonia Anger, Karin Wagner, Karen Rolfe, Tina Van Kuyl, Cheryl Rigby, Melanie Roper, Cherie Robinson & Andrea Coe by proxy (to Cherie Robinson).

**3. Apologies:** Jenny Shapland, Kay Roper, Natalie Bliesner, Jill Aplin, Lyn Stainlay & Natalie Mason.

**4. Minutes from Previous Meeting and Matters Arising**

**Motion:** That the members in attendance confirm that the General Meeting Minutes of 12th February 2022 are a true and accurate record.

**Vote: Motion carried**

**5. Correspondence In & Out** from 12th December 2021 to 21st June 2022 - provided in advance by email.

**6. Reports:**

- **President** - attached at Appendix 1 and accepted via member vote.

Debra Hall moved vote of thanks to Norma for her leadership and service to the Club.

- **Treasurer** - attached at Appendix 2 and accepted via member vote.

Lisa noted that across the year ie July 2021 to June 2022, the Club's funds had decreased by \$3,004.37 - which was the approximate difference between the grant funds received for the floor epoxy recoat and the job's total cost.

Lisa also noted that the Club had raised an impressive \$14,000.00 (approx.) through our fundraising efforts. She reinforced that fundraising events are often enjoyable social experiences for those who participate and that "many hands make light work" .

- **Team Manager Iciar Argus** - attached at Appendix 3 and accepted via member vote.
- **Coach Charlene Povey** - attached at Appendix 4 and accepted via member vote.

Discussion focused on the dilemma of balancing the competing needs of the Club's membership ie sports paddlers v/s 'wellness' paddlers.

Moving forward, a sub-committee (volunteers) will organise a Come and Try to specifically recruit sports paddlers.

## 7. General Business:

- a) **Peggy Rapley was presented with the Club President's Award** as she was absent from Presentation Night.
- b) **Club Fees for 2022/2023 season**

**Motion:** That the Redcliffe Red Dragons Membership ratify the Club membership fees for the 2022/2023 season as:

- \$150.00 pp for an adult full year and \$75.00 for a junior full year ie 1st July 2022 to 30th June 2023;
- \$75.00 pp for a half year ie 1st January 2023 to 30th June 2023;
- \$37.50 pp for a quarter year ie 1st April 2023 to 30th June 2023.
- Other Water Sports' Club members - 25% discount on full year membership fee ie \$112.50 pp. - with Treasurer to confirm fees paid via receipt or otherwise so as to confirm discount prior to raising of RRD invoice.

**Vote: Motion Carried**

NB: The DBQ membership fee (of approximately \$90.00) is in addition to that above and will be invoiced directly by DBQ.

Council is currently installing the infrastructure for user pays electricity across the Club facilities in Talobilla Park. The Club will need to set up a contract with an electricity retailer. It was suggested that in the future the Club could apply for a grant to install solar panels on the Shed's roof to reduce this cost.

### c) Committee Vacancies

**Motion 1:** That the Redcliffe Red Dragons Membership confirms the appointment of **Steve Evans** to fill the casual vacancy for the position of Club & Committee **Vice President** - as per RRD Constitution 2021 section 5.4.1. - until the AGM circa September 2022.

**Vote: Motion Carried**

**Motion 2:** That the Redcliffe Red Dragons Membership confirms the appointment of **Simon Argus** to fill the casual vacancy for the position of **Club Registrar** - as per RRD Constitution 2021 section 5.4.1. - until the AGM circa September 2022.

**Vote: Motion Carried**

**Motion 3:** That the Redcliffe Red Dragons Membership appoints **Melanie Roper** to fill the casual vacancy for the position of Club/Committee **President** - as per RRD Constitution 2021 section 5.4.1. - until the AGM circa September 2022.

**Vote: Motion Carried**

### d) Club vacancies:

- **Facebook/Messenger Administrator - Ann Matthysen**
- **Uniform Coordinator - Peggy Rapley**
- **Newsletter Editor - Vacancy**

### e) Redcliffe Regatta

**Motion:** That the Redcliffe Red Dragons Membership agrees to host the Regatta at Kawana on 22nd January 2023.

**Vote: Motion Carried**

NB: Phil Matthysen agreed to manage this event.

**f) Invitation to partner with Brisbane North Chinese Association (BNCA) to run the 2023 Moreton Bay Dragon Boat Festival.**

**Motion:** That the Redcliffe Red Dragons Membership rejects the proposal from BNCA to partner with them to run the dragon boat racing and come and tries at this event scheduled for Sunday, 18<sup>th</sup> Jun 2023 at Pelican Park Clontarf. **Vote: Motion Carried**

**g) Bunnings BBQ Rothwell - Saturday 2nd July 2022**

This coincides with the Tin Can Bay Regatta which the Club is attending. Rather than cancel this fundraiser, Scarborough Outriggers are helping out and the profit will be split 50/50.

**h) The Loft - update**

Alerts have been positioned in the access way to this area to reduce risks. Members needing to access the loft should be accompanied by a 'spotter' to minimise the risks of hitting their heads on the rafters and support beams.

The Committee will get a quote from a local Certifier to provide a report on works required to the mezzanine area to achieve compliance with standards for a storage loft.

**i) TE WAKA Regatta - Sunday, 7th August 2022**

RRD have been asked to supply and transport 2 x Gen 4 dragon boats to Lake Kawana to support this regatta. **Cherie Robinson** agreed to transport our boats.

**8. Other Business**

- Gillian asked about reinstating the **security camera system** after the break-in. The insurer has very recently reimbursed RRD for this item - less \$250.00 excess. The \$749.00 reimbursed (amount corrected from meeting) will not meet costs of installing a like-for-like replacement. The Committee will liaise with Jaycar Redcliffe, the original suppliers, with a view to update the system so that the recording is more easily accessed eg to a member phone.
- Iciar asked for a coaching-get-together to be held in the near future so that Charlene, Kay and herself could work out a program to support one another to deliver the 3 training sessions per week.

**9. Next Meeting: AGM - date to be advised re: end of August/early September 2022.**

**10. Meeting closed: 10.55am**

## Appendix 1: President's Report - Norma Kelly

### President Report

Good morning, everyone.

Thank you for attending our last General Meeting for the 2022/2023 Season. Your input and interest are very important to this club and you all being here is very much appreciated.

As everyone already knows this will be my last meeting at Club President.

Before I recap on the last twelve months, I would like to acknowledge and thank our tireless committee, coaches, and sweeps. Without them our club could not operate. They are the lifeblood of our club and go about completing the necessary work to enable every member the opportunity of being part of this great sport.

Also, to Iciar and Kay, thank you for stepping into the role of Team Registrar, it is a big job, and your time and effort is much appreciated. We are on the lookout for someone to fill this position so please put your hand up.

The 2021/2022 season kicked off slowly. Queensland had several short shutdown periods due to Covid and saw a spike in Covid cases after the borders were open in December. The effect of this can be seen further in my report.

Our membership base has changed considerably over the season. We lost approximately twelve members when Fraser Coast became directly affiliated with DBQ and gain approximately twenty-nine new members. Currently we have 81 members registered on RevSport. I need to stress even with this number of members the club continues to struggle to have the numbers at regattas and the volunteers needed at fundraising events.

At previous meetings we have pointed out that our membership fee (currently \$140 per member) does not cover the ongoing expenses required to run this club. Membership fees is another agenda item, but I would like to advise again, without our Come n Try's, Bunning BBQ's and other fundraising events we would not be able to continue. Everyday expenses are on the raise and should be addressed when discussing next year's Membership Fees.



## Read – Spreadsheet Season 2021 / 2022

In closing, my time as President 2021/22, Secretary 2020/21 and my short stint as Vice-President 2018/19 has been great. However, due to work and family commitments I need to step away. Best wishes to the next elected club President and all the best to Redcliffe Red Dragons for the upcoming season.

Norma Kelly 😊

## Redcliffe Red Dragon Boat Club Inc - Season 2021 / 2022

Administration		
	FC Red Dragons	Correspondence received from DBQ regarding training base at Harvey Bay. Discussion held within the committee and advice emailed to FC advising no longer part of RRD. FCRD are now directly affiliated with DBQ as a stand alone club and has no formal connection with RRD
	Head Coach Position	Position was advertised early 2022. Unable to secure a replacement. Charlene confirmed to continue on with the position. Decisions to be held with head and assistant coaches for 2022/23 season
	RRD Covid Safety Plan	Impulmented in January for a short period
	Safety Boat	Theft occurred - Easter Sunday/Monday. Boat and trailer stolen. <b>Currently awaiting insurance claim settlement.</b>
		Discussion to be held regarding replacement and if grant application is required. <b>Cancellation of boat and trailer registration.</b>
	Financial Audit	2020/21 - 18mth period was completed in February 2022. 2021/22 will be completed in the coming months to allow AGM to be held and new committee arranged
		<b>President side note:</b> The Constitution was changed in 2020 making the financial year - financial instead of calendar. Members should review as this causes problems with our season and membership period. Suggestion - revert back to calendar and hold the AGM in April each year. This allows the outgoing and incoming committees to have three month hand over. Also, allows the sitting committee for the next season to make the discussions around membership fees, etc instead of the outgoing committee making the discussion and the incoming having to accept what was decided.
	Committee Resignation	Shelly B resigned at Team Registrar effecton 31/12/21. Postion completed by other club members
	Paddlers Pathway	Completed - Forwarded to all members
	Strategic Plan 2021-23	Completed - was handed to new committee - <b>needs to be reviewed</b>
	Action and Development Plan	Completed - was handled to new committee - <b>needs to be reviewed</b>
	Safety / Risk Management Plan	<b>Not completed - needs to be reviewed</b>
	New Members Booklet	<b>To be completed prior to start of 2021 season - not completed</b>
	Brochures	Club brochures sponsored by DBQ grant - <b>Outstanding, current position?</b>
<b>Fundraising</b>		
	Come n Try	24th July - Saturday - <b>changed due to re-surfacing of floor</b>

	Come n Try	15th August - Sunday - <b>Cancelled due to covid</b>
	Come n Try	09th October - Saturday
	Come n Try	27th November - Saturday
	Come n Try	04th December - Saturday
	Come n Try	19th February - Saturday
	Come n Try	19th March - Saturday
	Come n Try	23rd April - Saturday
	Come n Try	14th May - Saturday - <b>postponed due to extreme weather</b>
	Come n Try	11th June - Saturday
	Community Event	MB Triathlon - 26th September 2021
		MB Triathlon - 09th May 2022 - <b>RRD did not attend due to low number of volunteers and short time frame to organised</b>
	Bunnings BBQ	06th November - Sunday
	Bunnings BBQ	13th February - Sunday
	Bunnings BBQ	02nd July - Saturday - <b>2022-23 Season</b>
	Containers for Change	Recycle drink bottles - 10c each bottle to the club. The bins are in the shed for your empties. If possible, to spread the load please take your bottles to your nearest recycling centre and use our account number C10002560
	Biome Fundraiser	August. Nita organised. Natural products via online platform
	Christmas Sockable Fundraiser	December. Nita organised. Xmas novelty socks
	Prospect Wine	<b>Nita to finalise. Committee agreed to coincide with new season</b>
	Come n Try	TBC: 13th August - Saturday
	Come n Try	TBC: 10th September - Saturday
	Come n Try	TBC: 29th October - Saturday
<b>Regattas</b>		
	Mt Warning Regatta	11-12th September - <b>Cancelled, covid border restrictions</b>
	Te Waka Regatta	26th September - <b>RRD attended</b>
	Rainbow Regatta	09-10th October - <b>Cancelled, covid border restrictions</b>
	Burleigh Fire Dragons	24th October - <b>RRD didn't attend due to low numbers</b>
	Kids in Needs	07th November - <b>Cancelled, covid border restrictions</b>
	Pan Pacs	12-13th November - <b>Cancelled, covid border restrictions (small regatta held for limited clubs)</b>
	Manly Regatta	21st November - <b>RRD attended</b> Win Open 10's

	Redcliffe Regatta	23rd January - <i>Cancelled, covid</i>
	Broadwater Regatta	06th February - <i>RRD attended</i>
	BRD Regatta	13th February - <i>Cancelled, covid</i>
	DBQ States	05-06th March - <i>RRD attended</i>
	Nationals	05-10th April - <i>RRD womens attended</i>
	Redcliffe Red Dragons Regatta	01st May - <i>Host</i>
Social		
	Picnic in the Park	12th September
	Barefoot Bowls	07th November
	RRD Lolly Run/ Xmas lights	15th December
	RRD Christmas Party	18th December
	Presentation Night	21st May
Grants		
	SmartyGrants. MBRC	Xmas lolly run, approx \$250
	No applications for Grants 21/22	Future discussions regarding 'wish list' is needed
		Understanding that not all grants are 100%. Fundraising is needed for the difference
		2022/23 Season - Safety boat and trailer; Dragonboat trailer
Community		
	No community events	
	Dragon Boat Festival	Clontarf - 2023 TBC
Tenure Lease - Paddlers Den		
	Repairs:	
	Panel at back of shed, lifted	Attempted break in ? Police called, fingerprinted. Panel screwed down by unknown person
	Front flashing	Flashing replaced by RRD. Damaged by RRD, not replaced by MBRC
	Side and rear doors	Lock barrels and security plates installed after B&E, cost to MBRC
	Remotes recoded	Remotes for 3 front and 1 side recoded, cost to RRD
	Lease:	Renewed and signed for another 5 year period - Expiry 31/10/2025



	Fire Extinguishers:	Two extinguishers installed in Paddlers Den. Six monthly service responsibility of MBRC. <i>Waiting on council to complete service Follow up email sent in April and May. Current position?</i>
	Improvement Works Application:	
	Kitchenette	IWA approved in 2017. Kitchenette completed in 2019. Requests to MBRC to finalise IWA lead to Show Cause with the plumbing. This has been rectified. Email received 04/02/21 that IWA has been finalised. <i>Finalised</i>
		<i>MBRC noted asset has been captured on MBRC assets register</i>
	Solar Light	IWA approved in 2019. Solar Light installed in 2020. Documents emailed to MBRC 10/02/21 requesting finalisation. <i>Finalised</i>
		<i>MBRC noted asset has been captured on MBRC assets register</i>
	Mezanine Floor	IWA application has been lodged online. <i>Approval received from MBRC - will carry over into 2021 /2022 Season - Extension sent at MBRC waiting response</i>
	Non-Slip Floor	IWA application has been lodged online in line with grant application. <i>Finalised</i>
		<i>MBRC noted asset has been captured on MBRC assets register</i>
	Pinks Wall	Completion of Pinks memorial wall. Fallen angels photo's, pink paddle, etc. <i>Approval (Grant) of mezanine before work commence. Will carry over into 2022 /2023 Season. Apologise to the Pinks for the delay</i>
	Jayne's Garden	Pinks repairs/replacement of Jayne's Garden. Back panel - signage. Front panel - pinks artwork. <i>Finalised</i>
	Maintenance	
	Working Bee	Paddlers Den - December 2021. Floor high pressure cleaned, prior to Xmas party
		Safety boat - Annual service and additional repairs due to damage caused at Clontarf Festival
		Paddlers Den - Old equipment and the like removed - June 2021
	<i>Continued.</i>	Wash down of boats and paddles after training sessions
		Request that members help with the removal of garbage, keeping shed clean, returning equipment to right place
		Future Working Bee to be scheduled after June 2022
		Maintenance is continually done on boats, trailers, trolleys, lights, small building repairs

## Appendix 2: Treasurer's Report

### Treasurers Report for General Meeting 25-06-2022

Bank Accounts	Closing Bal 30-06-2021	22/10/2021	10/02/2022	23/06/2022	Change
Operating Acct 6523	19,495.42	20,986.14	22,658.69	28,009.41	8,513.99
Reserve 7305	7,604.25	7,604.43	7,604.67	7,604.90	0.65
Community 9531	13,320.00	2,050.00	2,050.00	1,800.99	(11,519.01)
<b>Total Bank Balance</b>	<b>40,419.67</b>	<b>30,640.57</b>	<b>32,313.36</b>	<b>37,415.30</b>	<b>(3,004.37)</b>

### Membership FY2022

2	Paid Junior membership	150.00
1	Paid Jnr membership 6mths	32.50
67	Paid full membership	9,380.00
6	Other Water Sports Membership \$96	576.00
9	Paid membership 6mths	630.00
3	Paid membership 3mths	105.00
2	Honoury members	-
<b>90 RRD Members</b>		<b>10,873.50</b>

Less Refunded 12 FCRD pro-rata members

365.00

**Net Membership Fee income FY2022**

**10,508.50**

Bank Transactions (excl Square fees) - Operating Acct 6523

Opening Balance at 30-06-2021	19,495.42	Net Profit
<b>Row Labels</b>	<b>Sum of Total</b>	
<b>Expense</b>	<b>(32,752.62)</b>	
Affiliation	(100.00)	
ASIC return fee	(116.20)	
Auditor fees	(1,320.00)	
Boat & Trailer R&M	(974.08)	
Bunnings expense	(1,436.06)	
Club Function expenses	(91.00)	
Donation - Dementia Aust	(100.00)	
First Aid Course	(668.00)	
Flooring expense	(15,026.00)	
Fundraising expenses	(224.00)	
Grant Refund	(101.00)	
Gurney & Blower	(68.00)	
Insurance	(2,374.32)	
Lolly Run expenses	(178.50)	
Member expenses	(50.00)	
Membership Fees	(365.00)	
MRBC Come & Try	(246.08)	
Postage renewal	(144.00)	
Presentation Evening	(2,501.41)	
Refund	(50.00)	
Regatta Fees	(1,000.00)	
Regatta Trophies	(326.00)	
RRD Regatta	(957.47)	
Shed Expenses	(1,760.32)	
Sponsorship	(100.00)	
Subscription	(387.00)	
Telephone	(539.88)	
Trailer Rego	(348.00)	
Uniforms	(1,008.30)	
Website	(192.00)	
<b>Income</b>	<b>41,116.61</b>	
Bank transfer	339.82	
Donation	61.47	
Fundraising - Biome	20.00	
Fundraising - Bunnings BBQ	3,587.13	2,151.07
Fundraising - Come & Try	2,800.00	2,553.92
Fundraising - Drinks fridge	141.80	
Fundraising - Equipment Hire	1,150.00	
Fundraising - Masks	30.00	
Fundraising - MRBC Triathlon	528.00	
Fundraising - Recycling	962.00	
Fundraising - Socks	266.82	
Grant - Flooring	11,270.00	
Grant - Lolly Run	280.00	
Insurance	748.99	
Membership Fees	10,207.27	
Personal Craft Storage	300.00	
Presentation Evening	1,126.00	
Regatta Fees	1,430.00	146.53
RRD Regatta	4,636.65	3,628.35
Uniform Sales	1,230.66	222.36
<b>Other</b>	<b>150.00</b>	
Key Deposit	150.00	
<b>Grand Total</b>	<b>8,513.99</b>	
Closing Balance at 23-06-2022	28,009.41	



## **Appendix 3: Team Manager Report - Iciar Argus**

### **TEAM MANAGERS REPORT 25<sup>th</sup> JUNE 2022**

Since the last team managers report back in February, there have been 2 regattas States and Nationals

Redcliffe had a small contingent of 21 (4 male and 17 female) paddlers in attendance at the State championships held at Kawana Waters entering crews in Senior B Women 10's 500m and 200m and Senior C Mixed 10's 500m, 200m and 1km.

Congratulations to Senior C Mixed 10's 1km crew on their bronze medal. They were the only crew to medal.

The Nationals were held in Adelaide in April. Due to lack of numbers Redcliffe only entered one crew i.e Senior B Women 10's paddling in 200m 500m and 2km over the first 2 days of the championships and the girls did themselves and the club proud in winning a very well earned bronze for 500m. It was a fantastic by all the girls. It may have only been a bronze but to us all it was GOLD even if rose gold.

The 3<sup>rd</sup> day which was State v State saw 9 Redcliffe members representing Qld Tina, Cheryl, Ann, Phil and Jenny (also team manager) Senior C, Theresa and myself as Team Manager Senior B and Natalie B and Lani and Cheryl (also as team manager) in Prems. All Queensland teams excelled on the day coming away with a total of 12 medals – 7 GOLD, 4 SILVER and 1 BRONZE over 3 of the 4 divisions.

As Phil was in attendance as a State rep he was able to paddle with Manly at the Nationals due to non participation of Redcliffe. He was successful in coming away with Gold Senior C Mixed 10's 2km and Silver Senior C Mixed 10's 500m

The last two days of the competition saw Ann paddling with the SCDA Mavericks in the Breast Cancer survivor races coming away with a Gold 200m and Silver 500m.

Fantastic effort and congratulations to everyone with so many Redcliffe members representing not only the club but their State at these championships and doing so well. Just goes to show what you can achieve if you prepared to put in the commitment and the hard work.

Well done also to Kay and Jenny for representing the club in performing their officials duties of the 5 days of the competition.

## **REVSPORT**

On July 1<sup>st</sup> AusDBF will be rolling over RevSport and once that is done all members will be shown as UNPAID and club Team Registrar will be sent information to invoice all members. The only payments members are to make to DBQ via RevSport is the \$90 DBQ levy fee to cover them for insurance. Club fees are paid into club account once they have received an invoice from the club. Club membership forms are to be completed and returned to Team registrar.

There is a 2 week grace period for insurance coverage for members. It is advised once members receive their invoice from RevSport they pay within 14 days so they will be covered once the grace period ends. Members are responsible for updating their information on RevSport if it changes throughout the year.

Thank you to everyone for continuing to register for the club's training sessions. It helps to determine numbers and sweeps required for each session.

## **UPCOMING REGATTAS**

There are 11 regattas on calendar that Redcliffe can possibly attend with three big regatta Pan Pac, States and Nationals.

There is at least once a month with 4 at Kawana, 2 at Varsity, 2 at Currumbin Creek, 1 TCB, 1 Murwillimbah 1 Emerald Lakes

There are also some over the border regattas which the club sometimes attends and they are Ballina in August and October

More information regarding the information will be forwarded to members once it comes to hand.

Would like to congratulate Norma on doing a great job as co team manager for the past 6 months keeping everyone informed and setting up the training sessions. Enjoyed working with her and wish her all the best.

## Appendix 4: Coach's Report - Charlene Povey

Coaches report

25 June 2022

2021 – 2022 Season is finished

2022 – 2023 officially starts off with the Tin Can bay regatta

DBQ have done well to kick off the first half of season with 9 regattas planned

2/7 Tin can Bay	7/8 Te Waka	11/9 Mt Warning
2/10 Currumbin Creek	23/10 Burleigh	5/11 Pan Pacs
13/11 Kin	27/11 Manly	11/12 Currumbin creek
22/1/23 regatta		

Big events to plan for:

Pan Pacs – November – this is an expensive event Friday – Sunday

States - March 2023

Nationals – April 2023

Leading up to this you pick a couple of regattas to target for prep such as Burleigh and a couple into the new year to gauge your fitness

So, the program now is really focussing on your fitness and technique. As you get closer to the targeted regattas the program starts to change – increasing the intensity to bring in speed work, starts, specific distances.

Difficulties with this is the commitment to training.

As I have mentioned before the club meets all the requirements of being a club such as activity based, welcoming, fitness, wellness, inviting, inclusive....

A factor of this success is due to our ages

There is 81 members: 41 are 60+, 25 are 50+, 15 are under.

Age group for racing is mainly the senior B up

I believe this is affecting our commitment to training.

As we are getting older to consider preparing for events we all need to a little bit more.

- Example Me - 2018 I was long, short course and 500M national champ, racing in China, Tahiti, Thailand. I want to race at the next long course event in November. I have to start training now . I can not rest on my laurels

This is in some ways how I think people are thinking.

To produce the results - results are racing a race well – getting a place is a bonus

The effort needs to be put in consistently not a week out.

Proof is in the commitment to training. Monday, Wednesday lucky to get a full boat, Saturday is the same. Because of this continuity of a training program is very hard to maintain.

I have to point out that it is not just this club or sport – at the moment it is very common.

SOCC experience the same problems there is a core group of paddlers then a week out from a regatta people turn up. Consistency of training is also very hard to maintain.

What the coaches would like to see is some improvement in attendance to training. If you want to attend regattas then start committing to the training. If you want to just do this for wellbeing then come along Saturdays