



REDCLIFFE RED DRAGON BOAT CLUB Inc.

GENERAL MEETING MINUTES

DATE: Saturday 31st May 2025 TIME: 8:45 am VENUE: Paddlers Den

Minute taker: Lyn Russell – Club Secretary

Meeting opened at 8:25am – the meeting commenced earlier due to the DBQ onsite Coaches course commencing at 9:30am. Members were advised prior to the scheduled date.

- Attendance/Apologies

APOLOGIES: Petra Cruickshank

MEMBERS NOT IN ATTENDANCE: Alan Cuff, Anna Flood, Brett O'Leary, Catherine Gordon, Chloe Burt, Darren Voigt, Erin Locke, Frances Heales, Francis McKeown, Gary McDougall, George Abuzo, Helen Harrison, Jane Storey, Jenny Richards, Jenny Shapland, Karen Drew, Kerry Ingebrigtsen, Kim Logan, Lyn Stainlay, Margery Barnes, Marina Denaro, Marnie Alefosio, Mel Voigt, Natalie Bliesner, Renee D'Arcy, Rita Beadsmore, Ross Lambert, Sammy Hunt, Scott Jacobs, Sharon Weise, Sharyn Nunn, Sonia Anger, Stephen Evans, Sue Batchelor, Tina Ikenasio, Tony Griffiths, Vince De Gregorio

MEMBERS IN ATTENDANCE: Andrea Coe, Ann Matthysen, Anne Hewitson, Anne Neiland, Barb Powell, Bob Rapley, Cheryl Rigby, Craig Munce, Del Martin, Gillian Robinson, Iciar Argus, Jhana McLady, Jill Alpin, Kay Roper, Lisa Dunne, Lyn Russell, Maureen Morgan, Melva O'Brien, Michelle Cooney, Mick Cruickshank, Peggy Rapley, Phil Matthysen, Simon Argus, Suzie Fox, Tina Van kuyl

- Minutes from Previous Meeting held on Saturday, 1st March, 2025
President called for motion to accept as a true and accurate record, and signed off by President.
 - ✗ Moved by: Iciar Agus
 - ✗ Seconded by: Gillian Robinson

- **Matters Arising from Previous Meeting**

- EOI for complimentary session at Redcliffe Pilates Studio
There was interest from the members. Lyn Russell to contact pilates studio and advise that we would like to take up their offer.
- Safety Drill training – Iciar Argus
Iciar submitted all the information to the Sweeps and committee however no response was received. The training involves delegating tasks to certain members in the event of an emergency, as well as knowing how to handle rollovers etc. Andrea Coe suggested we take it offline and work out a date, and put it together.

- Shed Maintenance/Working Bee – date to be scheduled

Lisa Dunne commented that no date had been set yet but we do need to set one. At this time, we have been told by MBRC that we need to get the mezzanine loft certified. Our lease is up for renewal in October this year and they obviously have us under review. Lisa advised the members that the shed is ours but it is on MBRC land. Lisa has had a structural engineer come out and look at the shed and he has given us some guidelines as to what is needed. We have engaged a builder with a QBCC licence to come and look and provide a quote. When the quote is received, we will need to have a working bee to get the shed ready for the works to be undertaken. This work is necessary otherwise there is risk of the loft having to be dismantled. Andrea commented that MBRC are quite adamant that the relevant certification documents have never been submitted to council. Cheryl Rigby and Tina Van kuyl pointed out that this had been done at the time of the installation, four years ago, despite MBRC stating that they do not have the documents on file. There is no record of the certification forms in our files or a paper trail as evidence that the certification had been completed. We are currently non-compliant and therefore the committee agreed to follow the necessary steps to finalise this outstanding issue.

Simon Argus informed the meeting that a contractor from council, ARA Electrical, came to the shed during the week to complete the testing and tagging of the fire extinguishers which were both out of date.

- Navigation lights for boat and life jackets – items now selected for purchase
Safety whistles and life jacket lights are now available at the shed to be used by Sweeps and Coaches. Lights for boats are still undecided.

- Tin Can Bay theme

A Messenger group has been set up for all those attending the regatta where relevant topics can be discussed and voted on.

- Dolphins League Club – response to sponsorship/collaboration proposal

A disappointing response was received, however the Dolphins are willing to provide hampers when requested for fund-raising. They have also agreed to cover the cost of hats or the Snappies.

• **Reports:**

- ✕ **President's Report – Andrea Coe**
Andrea Coe verbally addressed the meeting.

Points raised:

- Update on boat repair – work was finished yesterday and the boat is ready to be towed back to the shed.
- RRD Regatta is the first of the season and is on RevSport to register. Iciar advised that a list has been posted on the noticeboard for volunteers to register their area of interest. Great for our club and for fund-raising.

- DBQ Coaches course taking place at the Paddlers Den today. They will be using our facilities, along with the Snappies boat with their permission. We work quite hard to be responsive to DBQ and other clubs.
 - DBQ have a change of Board members.
- ✘ **Treasurer's Report – Lisa Dunne**
Lisa Dunne circulated a copy of the report and proceeded to read through the report. No questions were raised by any members. A copy of the Treasurer's report is attached to the Minutes.
- ✘ **Coaches Report – Iciar Argus**
Iciar Argus read through the Coaches report.
- The meeting was advised that Monday night training sessions will be conducted in the shed by George Abuzo and Iciar Argus. It will be an off-water session with the focus on technique. At this time, this will continue throughout the month of June. Wednesday and Saturday training sessions will remain on-water as normal. The first session was to start this coming Monday, 2nd June.
 - Additional reporting can be found in the copy of the Coaches report which is attached to the Minutes.
- ✘ **Club Registrar's Report**
Simon Argus read through the Registrar's report.
- A copy of the Registrar's report is attached to the Minutes.
1. **Club's 20th Birthday and Annual Awards Presentation Night – 31st May 2025**
Sub-committee: Petra Cruickshank, Peggy Rapley, Cheryl Rigby, Gillian Robinson, Tina Van kuyl
 - Cheryl Rigby reported that party plans were going well and were under budget. Members were reminded to BYO cups along with their drinks.
 2. **Uniform additions – Cheryl Rigby**
 - Cheryl Rigby addressed the meeting and presented a suggestion for additional branded clothing and accessories. These items included shorts, bags, jackets, long sleeved shirts. All members in attendance agreed with pursuing this further. Andrea Coe asked Cheryl to get prices.
 3. **RRD Regatta - Sunday 24th August at Kawana Waters**
 - Iciar Argus and Cheryl Rigby will be joint Event Co-ordinators
 4. **Annual General Meeting – Saturday 6th September – 9:30am**
 - Andrea Coe advised the meeting that all Executive Committee positions will become vacant and asked those in attendance to consider taking up on a position on the committee.

5. Other Business

- MBRC Healthy and Active Come and Try applications will be open soon for the second half of the year ie July to December 2025. Lyn Russell will complete the application and request 2 sessions during this period.
 - Iciar Argus – record incident reports workshop. Iciar and Andrea Coe have access to the app. Sweeps and Coaches should be able to make incident claims via the app on their mobiles, which can be obtained via DBQ. Andrea Coe to submit names to DBQ to register.
 - Gillian Robinson asked who will be managing RevSport in Simon Argus's absence while on holiday. Lisa Dunne will be taking on RevSport.
 - Kay Roper asked who will be doing Bunnings fundraisers. Gillian Robinson is the Bunnings champion.
 - Tin Can Bay Lifesaver theme discussed and agreed.
- Next General Meeting – date to be confirmed after AGM
 - Close of Meeting: 9:14am

CHAIR'S DECLARATION THAT MINUTES ARE A TRUE AND CORRECT RECORD OF THE PROCEEDINGS OF THE MEETING (Following ratification at the next meeting.)

Name (Chair):

Andrea Coe

Signature:



Date:

13-9-25

NB: A voice recording of the meeting is held by the Secretary.